

Unity at the Lake

Reopening Protocols

Attendance

- Attendance must be no more than 44 (50% capacity) or however many can be seated based on social distancing guidelines (6 feet between household groups), whichever is less.
- Attendees from the same household may sit together. Separate groups will be seated per social distancing guidelines.
- Volunteers will count attendees as they arrive.
- Reservations are highly recommended in order to guarantee a seat on Sunday. A link to our Eventbrite reservation system for seating can be found on our website: www.unityatthelake.org. Reservations must be made by 9am the morning of service. In addition, if a person with a reservation has not arrived by 10:10, the seat may be given to a walk-in.
- Walk-ins are welcome as space allows. If we reach capacity, walk-ins will be turned away with online service suggested.

Disinfecting

- The Unity building will be disinfected and aired out prior to the start of service.
- The bathrooms, doors handles, light switches, screening table, sound equipment, and chairs will be disinfected.
- Approved bleach solutions and medical disinfectants will be used as directed by the manufacturer (e.g. spraying, wiping, leaving on for an amount of time before use).
- The building will also be disinfected and aired out after the attendees leave including all bathrooms, kitchen, doors and window handles, light switches, screening tables, sound equipment, and chairs.
- Hand sanitizer will be placed in public areas for attendees to use.
- An electric air purifier will be in use during Sunday celebrations.

Contact Tracing, Screening Questions and Temperatures

- Staff, volunteers, and attendees will complete a self-screening that may be done at home or upon arrival to Unity. An at home screening is highly recommended.
- Screening questions are as follows:
 - 1) Do you have a temperature of $>100.4^{\circ}\text{F}$?
 - 2) Do you have any of the following symptoms: chills, cough, shortness of breath, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, or diarrhea?
- If any of these above symptoms are present, the person must remain at home or return home (if at Unity).
- Volunteers will wash their hands to work the sign-in/screening table and do all writing and temperature readings for attendees to prevent the sharing of items.

- Each attendee will be asked name/phone#/email, screening questions, and have temperature taken (if not already done at home). For current members, a name and phone number are sufficient for sign-in.
- If the table is in use by another attendee, social distancing must be followed while waiting to be screened. Markers will be placed six feet apart for a queue.
- We encourage attendees to arrive early as the check-in process will take time.
- If contact tracing becomes necessary, the council will use the sign-in sheet to contact any attendees that need to be notified of next steps.

Bathrooms/Hand washing

- Signs will be placed in the bathrooms to encourage hand washing lasting 20 seconds.
- Hand sanitizer will be placed in public areas for congregants to use.

Social Distancing

- Signs will be used to encourage social distancing of six feet.
- We will spread chairs out six feet apart.
- Household units will be able to cluster their chairs together.

Masks

- We will require attendees including volunteers, staff, and presenters to wear masks while at Unity. Masks must completely cover the mouth and nose.
- If attendees do not have a mask, a disposable one will be provided at the screening table.

Common Areas

- We will discourage congregating in common areas.

Food Service/Kitchen

- Food service is not allowed at this time.
- The kitchen area will be closed during Sunday celebrations.

Offering

- We will utilize a central offering basket.
- We will encourage attendees to utilize online giving on this [Unity at the Lake Online Giving link](#)
- We will have safety protocols in place for those counting the physical offering.

Doors/Rooms

- Entry doors will be propped open to minimize contamination.
- Signage will be used to indicate closed or off limit areas.

Singing and Responsive Readings

- At this time, singing by attendees is not allowed.

Children- Youth Empowerment Program

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Live streaming

- We will livestream the Sunday celebration via Zoom and record and post it later on our Unity at the Lake Facebook page.

Prayer Requests

- Prayer requests may be made online at [Unity at the Lake Prayer Requests link](#) or emailed to Alyson at alysone27@yahoo.com
- Prayer slips will also be handed out to individuals requesting them during Sunday celebration and collected by a volunteer.

Questions? Please direct any questions to our Unity at the Lake Council of Trustees President, Annie Davidson at (775)220-7385.